

# BRITISH SWIM SCHOOL

## Payment Option Form – Maryland



Location \_\_\_\_\_

**Please complete and return to the British Swim School.**

\_\_\_\_\_  
Parent's Name Phone Number

\_\_\_\_\_  
Student(s) Name(s)

### Automatic Debit/ Credit Card Confirmation Form

\_\_\_\_\_  
Initial I authorize the British Swim School to automatically debit my credit/debit card account on a monthly basis for swim lessons.

### Payment Details

Payment for tuition is due at the time of sign-up. Children will not be put onto the schedule until tuition is paid. Automatic debit paperwork must be signed before your first lesson.

New enrollments will be charged an Annual Registration Fee upon enrollment. This fee is good for one year and will be renewed each calendar year when you are an active family.

You will not be charged for any national & religious holidays when the British Swim School is closed and make-ups will not be scheduled for these days.

All monthly charges will be billed automatically on the 24th of each month. Please note that your card will continue to be debited automatically each month until we receive your 30 days written notice of withdrawal.

If you wish to withdraw from your lessons please provide us with 30 days written notice. This can be done by email to [bssmoco@britishswimschool.com](mailto:bssmoco@britishswimschool.com). We will contact you within 48 hours to confirm receipt of your request.

You will be assessed a \$10.00 handling charge for a declined Automatic Debit transaction. Please inform the office of any credit card changes before the 24<sup>th</sup> of each month.

A scheduled make-up class will be offered free of charge for pool closures due to pool machinery malfunction or upon issuance of a Severe Weather Warning requiring the closure of schools and government agencies. Please note that we cannot guarantee a specific instructor for make-up classes. Once make-ups are arranged, they cannot be rescheduled without a fee. Make-ups will not be given for adult classes. Semi-private and private class make-ups will be scheduled in group classes.

For your convenience and a nominal fee of just \$5 per class, we will re-schedule any class you miss. Missed classes will not be re-scheduled sooner than 48 hours in advance.

Please note: due to variations in demand for certain classes we do reserve the right to cancel / change certain class times or instructors as deemed necessary.

### Authorization

I have read and accept the general and financial policies as stated on this form. I understand that by signing this authorization I am entering into an agreement with British Swim School. British Swim School agrees to give 30 days' notice of any rate changes.

\_\_\_\_\_  
Customer Signature Date